

Staff application form

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| Your name: Role applied for: Phone number: Email address: Home address: Date of Birth:National Insurance Number: |
| Do you know any employee or trustee of Level Trust? If yes, please describe in what capacity. |

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| Please tell us about yourself. We’d like to get an idea of how you’ll fit into our team, so getting a sense of your personality, interests and what motivates you will be a huge help. |
| (500-word limit)  |

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| Please tell us how you meet the person specification for this role. |
| (750-word limit)  |

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| Please tell us why you want this role and why you want to work for Level Trust. |
| (500-word limit) |

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| Do you have a right to live and work in the UK? |
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| Please list your employment history. Add/delete rows as necessary. Please  |
| **Employer & Job Title** | **Main Responsibilities** | **Dates of employment** |
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| Please explain any gaps in your employment |

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| Please list your education history and qualifications (most recent first). Add/delete rows as necessary. |
| **Qualification** | **Accrediting body, university, college, etc.** | **Date** |
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| Do you have any learning difficulties or disabilities you would like us to be aware of? |
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| Do you have any physical disabilities you would like us to be aware of? |
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| Do you have any unspent convictions? |
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| Is there anything else we should be aware of when considering your application? |
| (500 word limit)  |

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| Please provide two references that we can contact to ask about your suitability for this role. We would like to hear from references who have witnessed your paid work and/or your work with children or young people. One of your referees must be your most recent employer.  |
| **Referee 1** |
| Name:  | Telephone number:  |
| Email address:  | Work address: |
| In what capacity do you know this referee? (delete as appropriate)* They have witnessed my paid work
* They have witnessed my work with children or young people
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| **Referee 2** |
| Name:  | Telephone number:  |
| Email address:  | Work address: |
| In what capacity do you know this referee? (delete as appropriate)* Other (please specify) – character reference
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I confirm that all the information I have given on this form is correct. I understand that providing false or misleading information may lead to the termination of employment.

Signature:

Date: